Lloyd, Kevin

From:

Lloyd, Kevin

Sent:

Tuesday, May 17, 2011 10:53 AM

To: Subject: Emmerling, Steve RE: Kiln report

Attachments:

Kiln Inspection Log.xls

This is what I would like to see. It is a little more detailed than what they are currently doing.

Kevin

From: Emmerling, Steve

Sent: Tuesday, May 17, 2011 9:55 AM

To: Lloyd, Kevin

Subject: FW: Kiln report

Do you have a copy/sample of this paper report? Might as well make the electronic version look similar.

Thanks, Steve x2183

From: Murray, Frank

Sent: Tuesday, May 17, 2011 8:35 AM **To:** Emmerling, Steve; Lloyd, Kevin

Subject: Kiln report

I would like a report set up electronically that allows the GMs to report on kiln conditions. Brows, donuts, riddling chute drums, slag depth, discharge point, etc.

My understanding is that there is already a paper report being generated by the GMs. Please develop a reporting mechanism, once per shift, for the GMs to fill out. I would like it set up similar to the daily plan - everyone can access it from the homepage and previous reports can be accessed. A C/PAR has been created- 0367

Lloyd, Kevin

From:

Lloyd, Kevin

Sent:

Wednesday, May 25, 2011 11:36 AM

To:

Emmerling, Steve

Subject:

RE: Kiln inspection WIKI page

Steve,

This should go to the control room group managers. They will be responsible for filling it out.

Kevin

From: Emmerling, Steve

Sent: Wednesday, May 25, 2011 10:23 AM

To: Lloyd, Kevin

Subject: Kiln inspection WIKI page

Kevin,

At Frank's request, I made a WIKI page out of your excel spreadsheet for the kiln inspection. He said to go ahead and tell the guys to start using it.

Who would be responsible for filling this out?

I'll make sure they have logins to the WIKI and know how to find the page, so they can start filling it out each shift.

I still need to make a few changes to the page, but you can find it <u>here</u> if you want to take a look. You don't have to login unless you try to edit something.

Thanks,

Steve

x2183

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											_			(V/N)
														Brow Description
														(V/N)
														Donut Description
														Slag Description
														Corrective Actions Taken